



Bhagalpur Nagar Nigam

User Manual

# Trade & Market License

**Prepared by:**  
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Bhagalpur, BIHAR

## Trade & Market License

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## 1. Introduction

The Trade & market Licensing module will provide the facility to register trade in the municipality office. The module will cover all types of trades and marketing businesses as it contains the facility to issue the license as per business category.

The license aspirants will fill out the application form and submit the same along with the application fees. Officials will receive the application and send these details for further scrutiny through a field visit. Based on these details the official will do the verification of the applicant's business. According to the evaluation of verification report the applicant will be issued the license certificate. Subsequently the notification will be sent to the applicant.

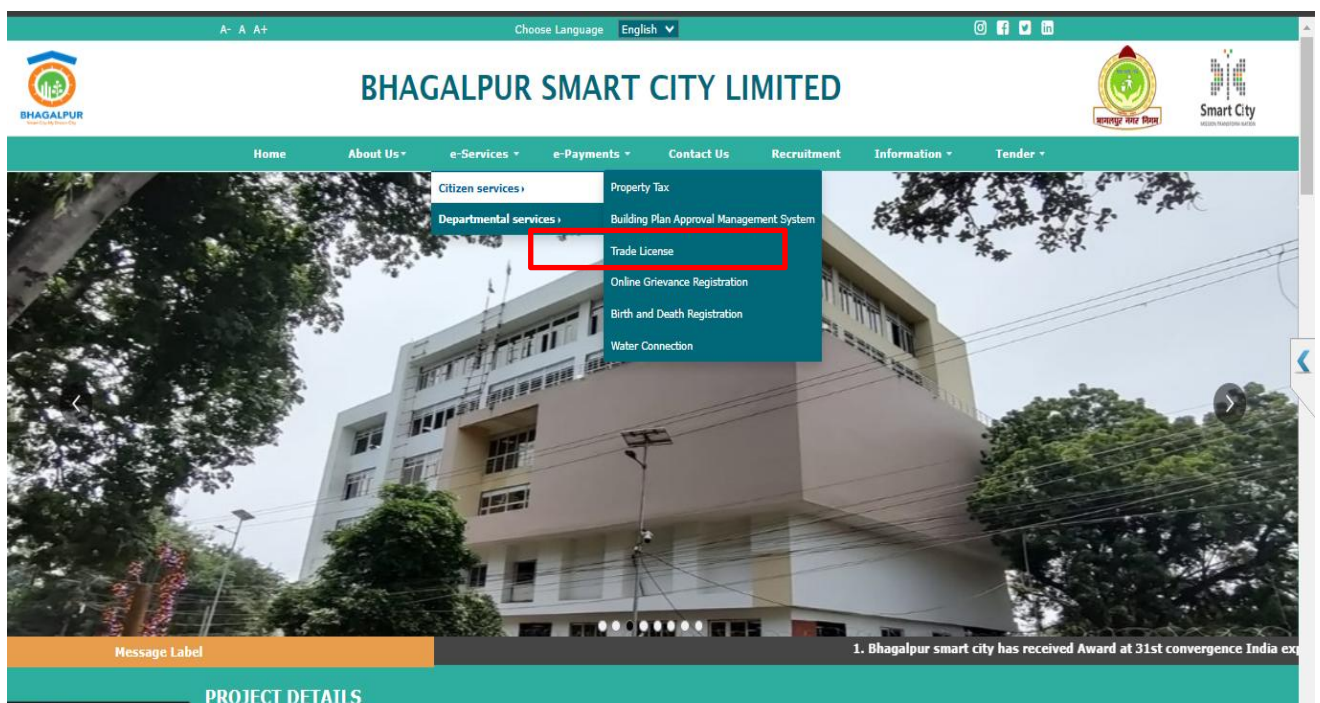
## 2. Objective

Trade License is one of the online citizen services available to public for Trade License on time which

- This is a 24X7 facility and people of Bhagalpur can pay their taxes on anytime and anywhere basis.
- It helps get information easily and applicants do not need to visit repeatedly for status check as it will be conveyed on their mobile numbers through SMS and push notifications.

## 3. Trade License Home Page

- Users have to Enter the URL for BSCL website <https://bhagalpursmartcity.co.in>



• *Figure 1: BSCL Home Page*

On BSCL website Click on Trade License under E-Services after that login page will be open in new tab

## 4. Trade License Application Login

Login pages same for all users

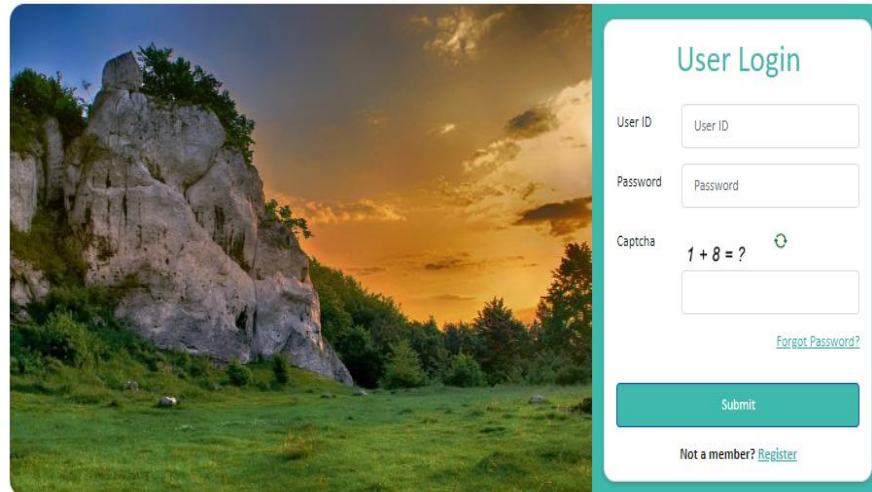
Officials – will get login details by the admin

Citizen – will get login detail after registration,

If a citizen has not registered with the application, he has to click on **Register** button as shown below.

## Trade & Market License

Home Make Application Payment Download Certificate Certificate Number Number Download



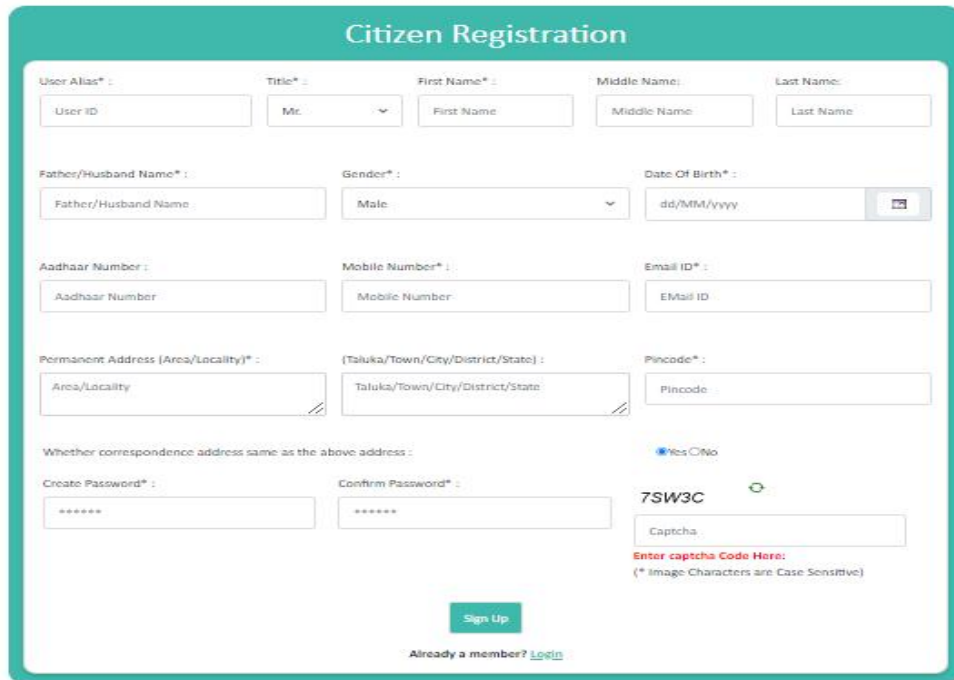
The screenshot shows the 'Trade & Market License' home page. On the left is a landscape image of a rocky hillside. On the right is a 'User Login' form with the following fields: 'User ID' (input field), 'Password' (input field), and 'Captcha' (input field with the text '1 + 8 = ?' and a refresh icon). Below the captcha is a 'Forgot Password?' link. At the bottom of the form is a 'Submit' button and a 'Not a member? Register' link.

Figure 2: Trade License Home Page

After click on **register**, a new window will open capturing the details of applicant, users have to fill the details for following

1. Enter User Id
2. Enter Name
3. Enter Father's Name
4. Select Gender
5. Enter Date of birth
6. Enter Address
7. Create Password

Now your Id will be created, and a message will be shown that id created for that a message and email will be sent to registered mobile no & email id, also users can generate password by click on **forget password**



**Citizen Registration**

User Alias\* :  Title\* :  First Name\* :  Middle Name:  Last Name:

Father/Husband Name\* :  Gender\* :  Date Of Birth\* :

Aadhaar Number :  Mobile Number\* :  Email ID\* :

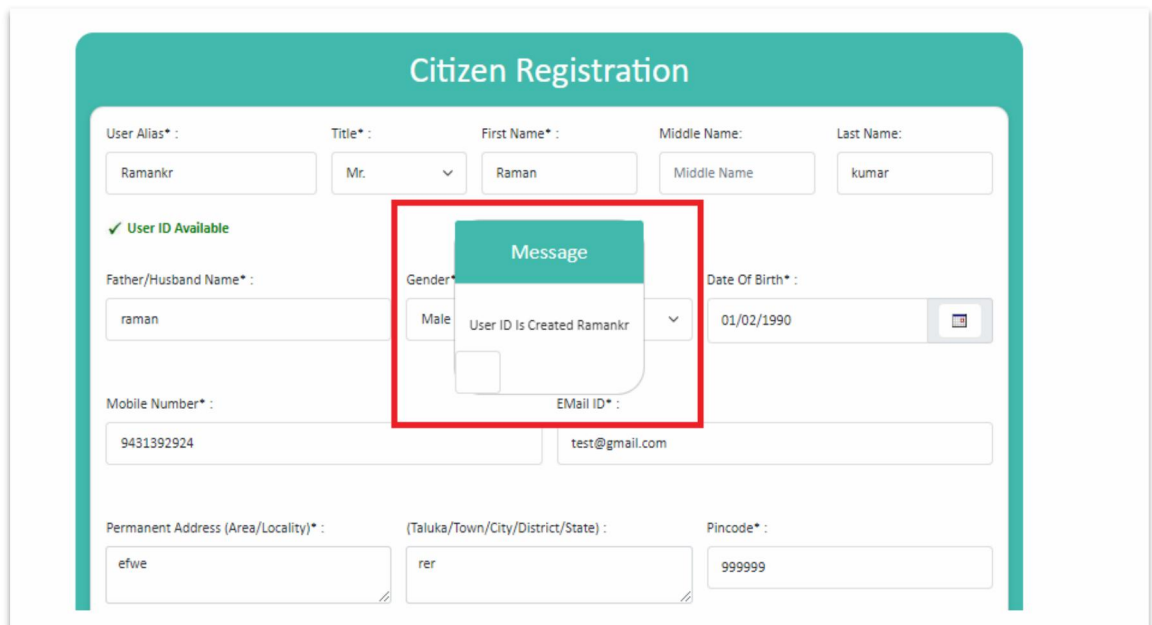
Permanent Address (Area/Locality)\* :  (Taluka/Town/City/District/State) :  Pincode\* :

Whether correspondence address same as the above address :  Yes  No

Create Password\* :  Confirm Password\* :  7SW3C  
Captcha:   
Enter captcha Code Here:  
(\* Image Characters are Case Sensitive)

Already a member? [Login](#)

Figure 3: Trade License Registration Page



**Citizen Registration**

User Alias\* :  Title\* :  First Name\* :  Middle Name:  Last Name:

✓ User ID Available

Father/Husband Name\* :  Gender\* :  Date Of Birth\* :

Mobile Number\* :  Email ID\* :

Permanent Address (Area/Locality)\* :  (Taluka/Town/City/District/State) :  Pincode\* :

**Message**  
User ID Is Created Ramankr

Figure 4: Trade License Registration Page

After click on sign up button your Id will be created and a message will be shown that id created for that a message and email will be sent to registered mobile no & email id, also users can generate **password** by click on **forget password**

After creation of user id and password users has to click on Login button for login  
FOR Login users have to fill

1. Enter User ID
2. Enter Password
3. Enter Captcha for login

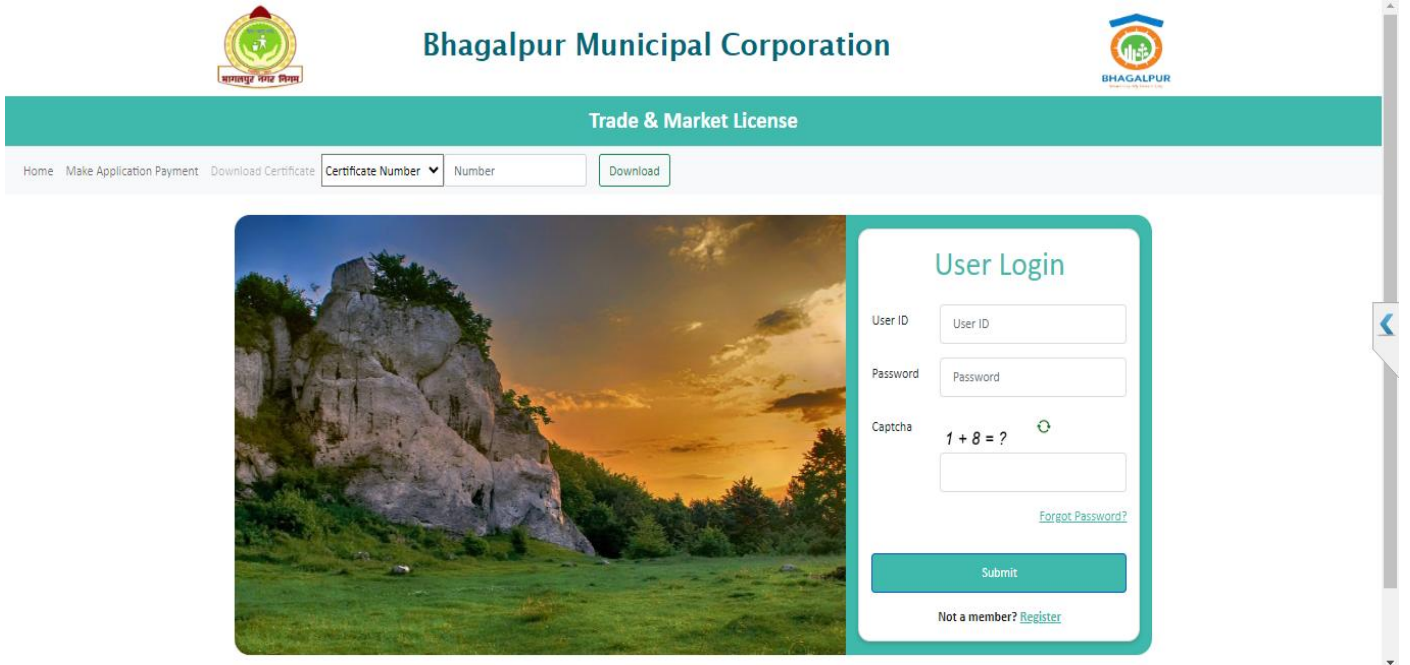


Figure 5: Trade License Home Page

## 5.Trade License Registration: -

After login users can view his total application, pending, approved, rejected application in dashboard.

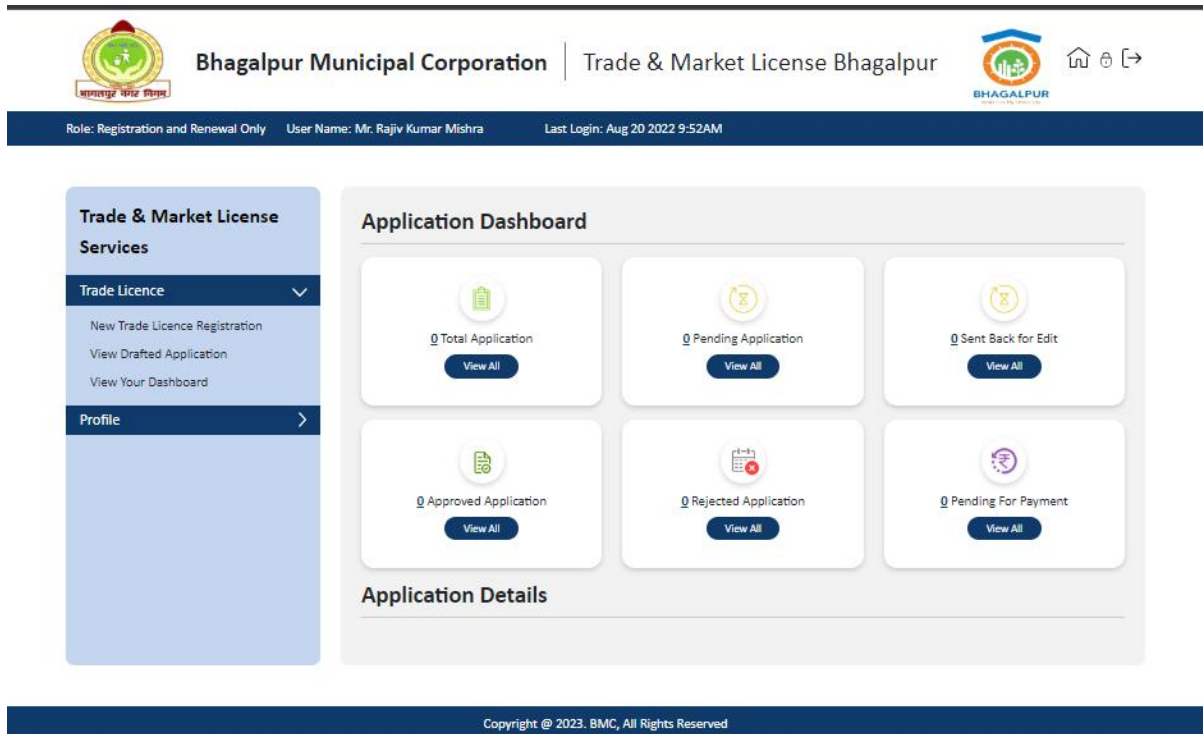


Figure 6: Trade License form Application

User will file new trade registration form, for that he will click on left menu **Trade License >>New Trade Registration**,

Users have to fill all the details related to his/her business, for that **PART-A, PART-B** is in the application

**Trade & Market License Services**

- Trade Licence >
- Profile >

### New Application

Select Category\*

Application For\*

Establishment Name\*

Fathers Name\*

Aadhaar Number :

Establishment Owner Name\*

Gender \*

---

**PART-A**

Trade Address (Where applicant want to start business.)

Trade District\*  Municipality\*

Ward No\*  Locality\*

Address Line 1\*  Address Line 2 :

Pin Code\*  Email :

Contact Number\*  Electricity Consumer No :

Property No :  TAN /GST No :

**Figure 7: Trade License form Application part A**

Document Uploaded				
S.No.	Documents (Size < 1 Mb)	Document Type	Mandatory	Attach Document
1	Id Proof ( Aadhaar Card/ Voter Id Card/ etc..)	PDF/JPG/JPEG/PNG	<input checked="" type="checkbox"/>	Choose File No file chosen <input type="button" value="Attach"/>
2	Address(Rent Agreement/ Holding Bill / ETC..)	PDF/JPG/JPEG/PNG	<input checked="" type="checkbox"/>	Choose File No file chosen <input type="button" value="Attach"/>
3	Copy of Existing Trade License Certificate	PDF/JPG/JPEG/PNG	<input checked="" type="checkbox"/>	Choose File No file chosen <input type="button" value="Attach"/>
4	Applicant Photo	JPG/JPEG/PNG	<input checked="" type="checkbox"/>	Choose File No file chosen <input type="button" value="Attach"/>
5	Applicant Signature	JPG/JPEG/PNG	<input checked="" type="checkbox"/>	Choose File No file chosen <input type="button" value="Attach"/>
6	ITR/GST	PDF/JPG/JPEG/PNG	<input type="checkbox"/>	Choose File No file chosen <input type="button" value="Attach"/>

**Figure 8: Trade License form Application part B**

After fill the details in the application citizen have to upload documents regarding his/her property in jpg/pdf/Png format

**Document List**

- 1)Id Proof (Aadhaar Card/ Voter Id Card/ etc.)**
- 2)Address (Rent Agreement/ Holding Bill / ETC.)**
- 3)Copy of Existing Trade License Certificate**
- 4)Applicant photo**

- 5)Applicant signature
- 6)ITR/GST
- 7)Self Declaration for turn over less then 10 lakh
- 8)Pan Card
- 9)BPL Certificate

6	ITR/GST	PDF/JPG/JPEG/PNG	<input type="checkbox"/>	Choose File No file chosen Attach
7	Self Declaration for turn over less then 10 lakh	PDF/JPG/JPEG/PNG	<input type="checkbox"/>	Choose File No file chosen Attach
8	Pan Card	PDF/JPG/JPEG/PNG	<input type="checkbox"/>	Choose File No file chosen Attach
9	BPL Certificate	PDF/JPG/JPEG	<input type="checkbox"/>	Choose File No file chosen Attach

The above information is correct to the best of my knowledge.  
I declare that all the information given above is true to the best of my knowledge and I will be held responsible for all wrong information. The Municipal Corporation will have the right to take any necessary action against me for wrong and misleading information.

Back Submit

Copyright © 2023. BMC, All Rights Reserved

Figure 9: Trade License Application document upload

After attachment, document user will click on **Submit** Button and can see the details application form, after that a message and email will be sent containing application no. to users as shown below

### 6.Trade License fee Payment offline Mode

After downloading the filled application form Citizen will go to ULB for cash payment at counter of trade license fees. Where counter clerk can receive payment

Role: Receive Payment    User Name: op    Last Login: Jan 10 2023 1:24PM

**Trade & Market License Services**

Manual Payment

Make Offline Payment

### Make Offline Payment

Application Number :  Get Detail

Name of Establishment :       Name of Owner :

Receipt Number :       Fee :

Payment Mode :       Bank / Office Name :

UTR / cheque / Receipt No :       Payment Date :

Upload Supporting Document :  No file chosen

Submit Payment Detail

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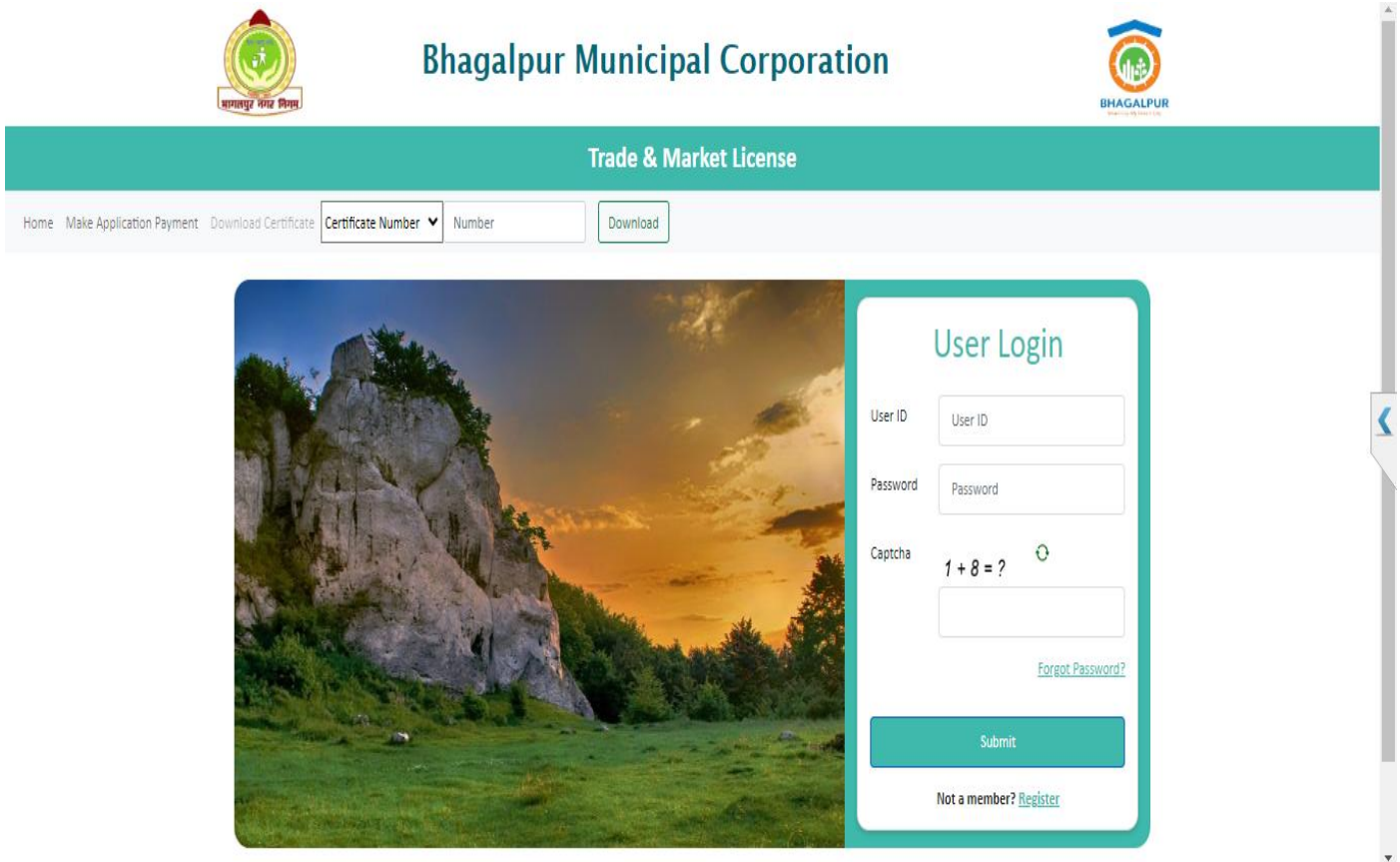
Figure 10: Trade License Fee received

## 6. Application Approval by officer

### A) Application Login by Section officer: -

Section Officer can login by filling ID password given to him/her

1. Enter User ID
2. Enter Password
3. Enter Captcha for login



The screenshot shows the Bhagalpur Municipal Corporation website interface. At the top, there are logos for Bhagalpur and Shapoorji Pallonji CMS. The main heading is "Bhagalpur Municipal Corporation". Below this, there is a teal banner for "Trade & Market License". A navigation bar contains links: Home, Make Application Payment, Download Certificate, Certificate Number (dropdown), Number (input), and Download (button). The main content area features a large landscape image of a rocky cliff and a "User Login" form. The form has the following elements:

- User ID:** Input field with placeholder "User ID".
- Password:** Input field with placeholder "Password".
- Captcha:** A math problem "1 + 8 = ?" with a refresh icon and an input field below it.
- Forgot Password?:** A link below the captcha field.
- Submit:** A teal button at the bottom of the form.
- Not a member? Register:** A link at the bottom of the form.

*Figure 11: Officer login*

After login officer can see the dashboard for total application, pending application also approved/rejected application here, in pending application officer can verify all the details and also document checklist.

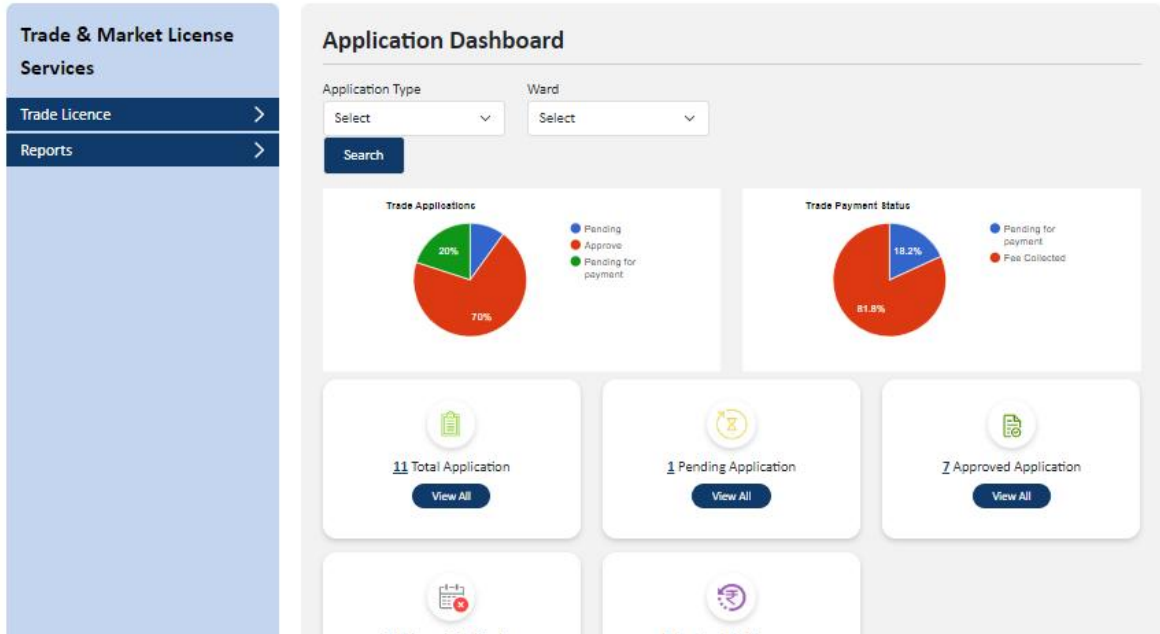


Figure 12: Officer dashboard

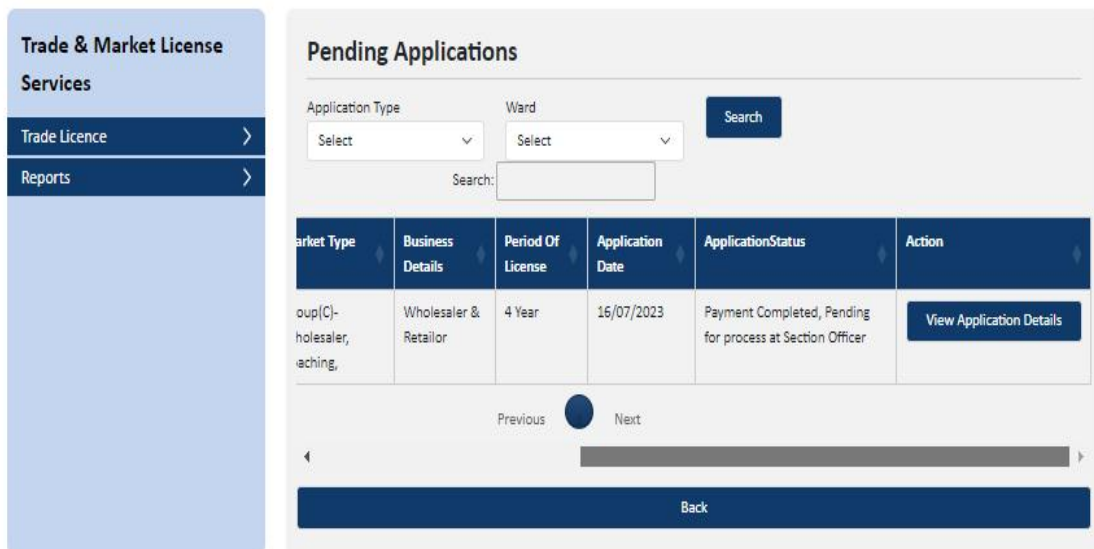


Figure 13: Officer dashboard

**Trade & Market License Services**

- Trade Licence >
- Reports >

### Application Details

**PART-A**

Trade Address (Where applicant want to start business.)

Trade Application Number :	TLBMC000110	Select Category :	Group(C)-Wholesaler, Coaching,
ApplicationType :	New	Old Application No:	
Establishment Name :	Auto Tractor & Machinery	Establishment Owner Name:	Rohan Kumar Sah (HUF)
Fathers Name :	Sunil Kumar Sah	Gender :	Male
Aadhaar Number :	970079026418		
Trade District :	Bhagalpur	Municipality :	Municipal Corporation Bhagalpu
Ward No :	19	Locality :	Kotwali Chowk
Address Line 1 :	Shakambari Tower, Ground, 2nd, 3rd Floor	Address Line 2 :	Kajwali Chowk
Mobile Number :	7782964600	Email :	sah_rohan@yahoo.co.in
Pin Code :	812002	Electricity Consumer Number :	
Property No :		Tan / GST No :	10AAQHR4142E1ZF
PAN No :	AAQHR4142E	Owner Type :	Own

**PART-I -B**

From FY :	2020 - 2021	To FY :	2023 - 2024
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Figure 14: Officer dashboard

Fee : 8000.00

**Document Uploaded By Applicant**

Mark As View	Sr.No	Document Name	Uploaded Document
<input type="checkbox"/>	1	Id Proof	
<input type="checkbox"/>	2	Address	
<input type="checkbox"/>	3	Photograf of Establishment	
<input type="checkbox"/>	4	Applicant Photo	
<input type="checkbox"/>	5	Applicant Signature	
<input type="checkbox"/>	6	ITR/GST	

**Officer Remarks**

Sr No	Application Status	Remarks	Action By	Action Date
1	Application Applied	Applied	sahrohan	16/07/23
2	Pending for payment	Pending For Payment	sahrohan	16/07/23
3	Payment Completed, Pending for process at Section Officer	Payment Completed	operator	05/09/23

Action\* :  Remark\* :

Only 2000 character are allowed

Figure 15: Officer dashboard

Now Section Officer can forward pending application to respective tax collector after verifying all the data document, and adding Note sheet for field verification

<input type="checkbox"/>	2	Address	
<input type="checkbox"/>	3	Photograf of Establishment	
<input type="checkbox"/>	4	Applicant Photo	
<input type="checkbox"/>	5	Applicant Signature	
<input type="checkbox"/>	6	BPL Certificate	

Officer Remarks				
Sr No	Application Status	Remarks	Action By	Acti
1	Application Applied	Applied	citizen2	02/:
2	Pending for payment	Pending For Payment	citizen2	02/:
3	Payment Completed, Pending for process at Section Officer	Payment Completed	operator	13/:
4	Move Application To Tax collector	ERROR	sectionofficer	29/:
5	Sent back, Pending for process at Section Officer	HHHH <a href="#">Additional Declaration</a>	taxcollector	29/:

Action\*:

Remark\*:

Only 2000 character are allowed

[Submit](#)

[Back](#)


Officer can forward to next officer by submitbutton

Figure 16: Officer dashboard


**B) Application Login by Tax collector: -**

Tax collector can login by filling ID password given to him/her

1. Enter User ID
2. Enter Password
3. Enter Captcha for login




**Bhagalpur Municipal Corporation**



**Trade & Market License**

Home [Make Application Payment](#) [Download Certificate](#) Certificate Number  [Download](#)



### User Login

User ID

Password

Captcha  $1 + 8 = ?$

  
[Forgot Password?](#)

[Submit](#)

Not a member? [Register](#)

Figure 17: Officer login

After login officer can see the dashboard for total application, pending application also approved/rejected application here.

**Trade & Market License Services**

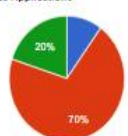
Trade Licence >

Reports >

### Application Dashboard

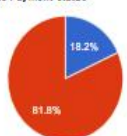
Application Type:  | Ward:

**Trade Applications**




- Pending
- Approve
- Pending for payment


**Trade Payment Status**




- Pending for payment
- Fee Collected




**11 Total Application**




**1 Pending Application**



**7 Approved Application**




**0 Rejected Application**




**2 Pending For Payment**

*Figure 18: Officer dashboard*



**Bhagalpur Municipal Corporation** | Trade & Market License Bhagalpur



Role: Tax collector | User Name: Tax collector | Last Login: Sep 16 2023 10:38AM

**Trade & Market License Services**

Trade Licence >

Reports >

### Pending Applications

Application Type:  | Ward:

Search:

Market Type	Business Details	Period Of License	Application Date	ApplicationStatus	Action
Group(C)- Wholesaler, Coaching,	Wholesaler & Retailor	4 Year	16/07/2023	Pending for process at Tax collector	<input type="button" value="View Application Details"/>

Previous  Next

*Figure 19: Officer login*



**Trade & Market License Services**

- Trade Licence >
- Reports >

### Application Details

PART-A

**Trade Address (Where applicant want to start business.)**

Trade Application Number :	TLBMC000110	Select Category :	Group(C)-Wholesaler, Coaching,
ApplicationType :	New	Old Application No:	
Establishment Name :	Auto Tractor & Machinery	Establishment Owner Name:	Rohan Kumar Sah (HUF)
Fathers Name :	Sunil Kumar Sah	Gender :	Male
Aadhaar Number :	970079026418		
Trade District :	Bhagalpur	Municipality :	Municipal Corporation Bhagalpu
Ward No :	19	Locality :	Kotwali Chowk
Address Line 1 :	Shakambari Tower, Ground, 2nd, 3rd Floor	Address Line 2 :	Kajwali Chowk
Mobile Number :	7782964600	Email :	sah_rohan@yahoo.co.in
Pin Code :	812002	Electricity Consumer Number :	
Property No :		Tan / GST No :	10AAQHR4142E1ZF
PAN No :	AAQHR4142E	Owner Type :	Own

PART-I -B

From FY :	2020 - 2021	To FY :	2023 - 2024
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**Figure 20: Officer dashboard**







PART-I -B

Total Business Area(In Sq. Feet) :	12.10000	Annual Turnover :	0-3 Lakhs
Market Type :	Group (A)-Retail-(A)-Turnover	Whether Bpl :	True
Period Of License :	4 Year	Type Of Firm :	Ownership
Business Details :	bit		

Payment Details

Payment Mode :	Offline	Payment Type :	Cash
cheque / Draft / Receipt /Tran No :	1234	Supporting Document (if any) :	
Fee :	3400.00		

Document Uploaded By Applicant

Mark As View	Sr.No	Document Name	Uploaded Document
<input type="checkbox"/>	1	Id Proof	
<input type="checkbox"/>	2	Address	
<input type="checkbox"/>	3	Photograf of Establishment	
<input type="checkbox"/>	4	Applicant Photo	
<input type="checkbox"/>	5	Applicant Signature	
<input type="checkbox"/>	6	BPL Certificate	

**Figure 21: Officer login**

Now tax collector can forward pending application to Municipal commissioner for verification

Sr No	Application Status	Remarks	Action By	Act
1	Application Applied	Applied	citizen2	02/:
2	Pending for payment	Pending For Payment	citizen2	02/:
3	Payment Completed, Pending for process at Section Officer	Payment Completed	operator	13/:
4	Move Application To Tax collector	ERROR	sectionofficer	29/:
5	Sent back, Pending for process at Section Officer	HHHH <a href="#">Additional Declaration</a>	taxcollector	29/:
6	Move Application To Tax collector	hhtgh	sectionofficer	20/:

Action\* :  Remark\* :

**Officer can forward to next officer** Only 2000 character are allowed

Tax Collector Inspection Report - The shop was assessed by visiting the place of inspection, according to the estimate, the cost of the shop and the value of shoplifted is about Rs

On the basis of which I recommend the applicant/applicant to determine Rs

If the amount of information / estimation / amount reported by me in the investigation is wrong, then I will be responsible for the same.

Tax Collector

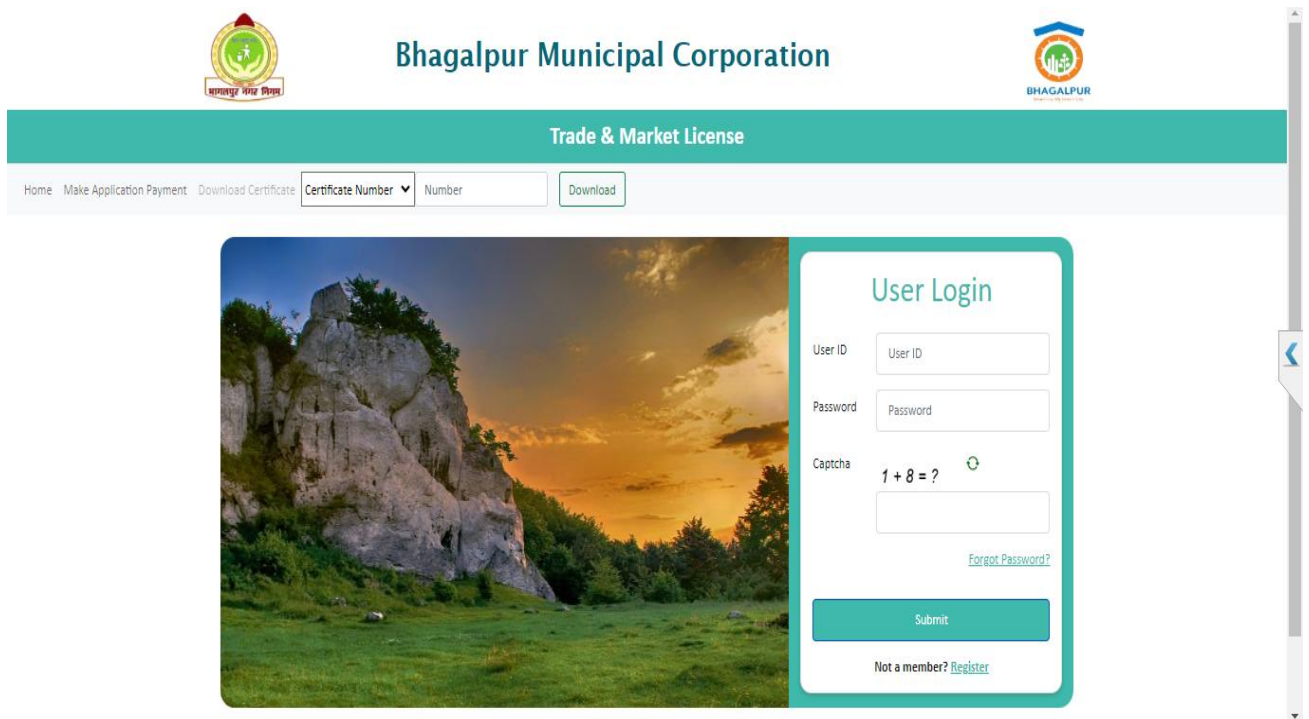
Click submit it for send to n ext officer

Figure 22: Officer login

**D) Application Login by Municipal Commissioner**

Municipal Commissioner who is the final authority for trade application approval can login by

1. Enter User ID
2. Enter Password
3. Enter Captcha for login



**Bhagalpur Municipal Corporation**

Trade & Market License

Home Make Application Payment Download Certificate Certificate Number Number Download

**User Login**

User ID

Password

Captcha 1 + 8 = ?

[Forgot Password?](#)

Not a member? [Register](#)

Figure 23: Officer login

After login officer can see the dashboard for total application, pending application also approved/rejected

application was

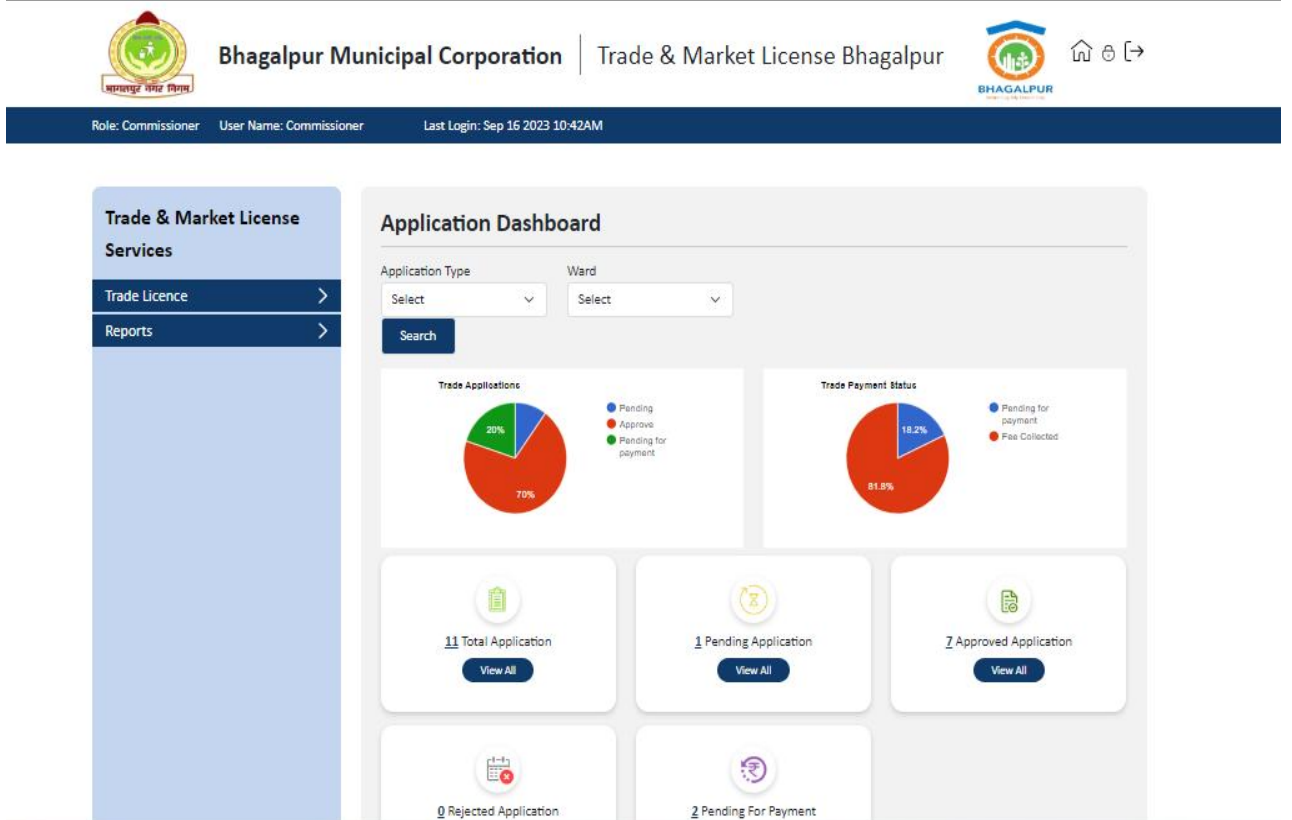


Figure 24: Officer dashboard

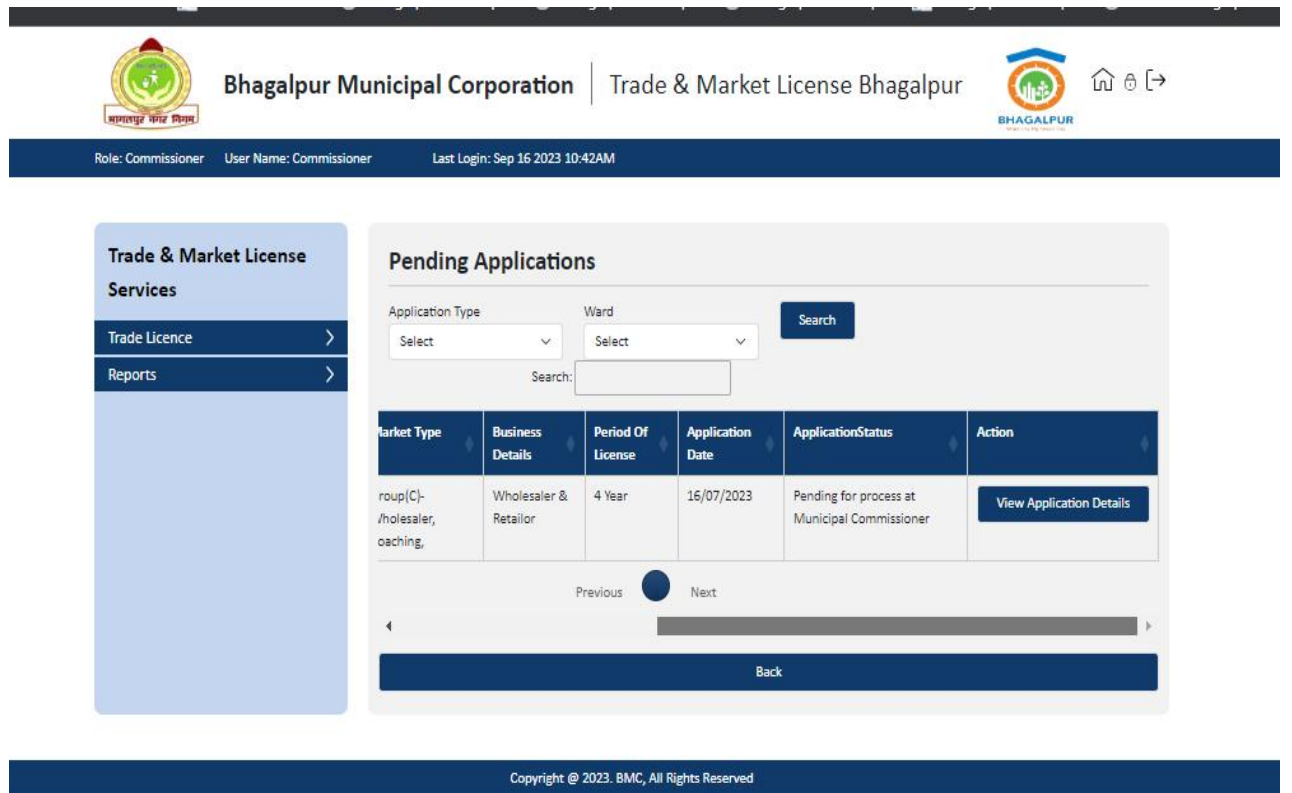


Figure 25: Officer dashboard

**Trade & Market License Services**

- Trade Licence >
- Reports >

### Application Details

PART-A

Trade Address (Where applicant want to start business.)



Trade Application Number :	TLBMC000110	Select Category :	Group(C)-Wholesaler, Coaching,
ApplicationType :	New	Old Application No :	
Establishment Name :	Auto Tractor & Machinery	Establishment Owner Name :	Rohan Kumar Sah (HUF)
Fathers Name :	Sunil Kumar Sah	Gender :	Male
Aadhaar Number :	970079026418		
Trade District :	Bhagalpur	Municipality :	Municipal Corporation Bhagalpu
Ward No :	19	Locality :	Kotwali Chowk
Address Line 1 :	Shakambari Tower, Ground, 2nd, 3rd Floor	Address Line 2 :	Kajwali Chowk
Mobile Number :	7782964600	Email :	sah_rohan@yahoo.co.in
Pin Code :	812002	Electricity Consumer Number :	
Property No :		Tan / GST No :	10AAQHR4142E1ZF
PAN No :	AAQHR4142E	Owner Type :	Own

PART-I -B

From FY :	2020 - 2021	To FY :	2023 - 2024
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*Figure 26: Officer dashboard*

Now Municipal Commissioner Can Approve and Generate Trade license Where users can download the Trade License form his dashboard

5	Applicant Signature	
6	BPL Certificate	

Officer Remarks

Sr No	Application Status	Remarks	Action By	A
1	Application Applied	Applied	citizen2	1:
2	Pending for payment	Pending For Payment	citizen2	1:
3	Payment Completed, Pending for process at Section Officer	Payment Completed	operator	1:
4	Move Application To Tax collector	Kindly verify the details	sectionofficer	1:
5	Move Application To Deputy Commissioner	KINDLY APPROVE <a href="#">Additional Declaration</a>	taxcollector	1:
6	Move Application To Municipal Commissioner	fsdfdsf	deputycom	2:

Action\* : Approve Application

Remark\* :

Only 2000 character are allowed

Click on submit for approve application

Back
Submit

*Figure 27: Officer dashboard*

0 Rejected Application

[View All](#)

2 Pending For Payment

[View All](#)

### Application Details

Search:

	Market Type	Business Details	Period Of License	Application Date	Application Type	View Application	Download Certificate
α.	Group (A)- Retail-(A)-Turnover	AXAXAXA	3 Year	7/8/2023 2:22:42 PM	Registration	<a href="#">View</a>	<a href="#">Download</a>
	Group (B)- Meat /Fish/Chicken/	WSWS	3 Year	7/9/2023 10:34:55 AM	Registration	<a href="#">View</a>	<a href="#">Download</a>
	Group (A)- Retail-(A)-Turnover	WATER SUPPLIER	3 Year	7/10/2023 10:57:23 AM	Registration	<a href="#">View</a>	<a href="#">Download</a>
	Group (A)- Retail-(A)-Turnover	WATER SUPPLIER	3 Year	7/10/2023 10:57:23 AM	Registration	<a href="#">View</a>	<a href="#">Download</a>
	Group (A)- Retail-(A)-Turnover	WATER SUPPLIER	3 Year	7/10/2023 3:18:11 PM	Registration	<a href="#">View</a>	<a href="#">Download</a>
	Group(C)- Wholesaler, Coaching,	Retail & Wholesaler	4 Year	7/16/2023 12:12:14 PM	Registration	<a href="#">View</a>	<a href="#">Download</a>
	Group(C)- Wholesaler,	Wholesaler & Retailor	4 Year	7/16/2023 12:18:45 PM	Registration	<a href="#">View</a>	<a href="#">Download</a>

*Figure 28: Officer dashboard*



**Bhagalpur Municipal Corporation**  
नगरपालिका व्यापार अनुज्ञप्ति

**Trade License Certificate**  
(under section 342 of the Bihar Municipal Act?2007)

**For the year 2020-24**  
**(New)**



एक पात्र लपक्या से से

Licence No. TLBMC0001101

Dated: 23/10/2023 

In exercise of the power conferred by under section 129 (b) and (c), section 421 read with section 342 of the Bihar Municipal Act 2007, the Bhagalpur Municipal Corporation License Regulation?2015 has been passed to control the uses of any premises/holding for non-residential purpose under the Municipal Area of Bhagalpur Municipal Corporation.?

- Under the said Act and Regulations this License is issued to Mr/Mrs/Miss **Rohan Kumar Sah (HUF)** Father/husband **Sunil Kumar Sah** Address Ward No. 19 HOLDING NO Kotwali Chowk at Mohalla Shakambari Tower, Ground, 2nd, 3rd Floor under Trade Name **Auto Tractor & Machinery** and Business Type **Wholesaler & Retailor**.
- License Fee of Rs. 10000.00/-(ten thousand only) has been paid on 21/10/2023 via receipt number 123 for the Financial Year 2020-24.

Address: **Shakambari Tower, Ground, 2nd,**

**Kajwali Chowk**

Submit
Close

*Figure 29: Officer dashboard*

After approval of trade license application users can download the application from his dashboard



**Bhagalpur Municipal Corporation**  
नगरपालिका व्यापार अनुमति  
**Trade License Certificate**  
(under section 342 of the Bihar Municipal Act 2007)  
**For the year 2022-25**  
(New)



---

License No. **TLBMC0001031** Dated: **09/07/2023** Photo

"In exercise of the power conferred by under section 129 (b) and (c), section 421 read with section 342 of the Bihar Municipal Act 2007, the Bhagalpur Municipal Corporation License Regulation 2015 has been passed to control the uses of any premises/holding for non-residential purpose under the Municipal Area of Bhagalpur Municipal Corporation."

- Under the said Act and Regulations this License is issued to Mr/Mrs/Miss **DEDED** Father/husband **DED** Address Ward No. **11** **HOLDING NO CEDED** at **MokhaDEDEDE** under Trade Name **EDED** End Business Type **WSWS**.
- License Fee of **Rs 2000.00** (two thousand and hundred only) has been paid on **09/07/2023** via receipt number **SWS** for the Financial Year **2022-25**.

The holder of this trade license shall fulfill the following conditions failing which the trade license will be cancelled by undersigned without giving any further notice:

- This license is only for **TRADE PURPOSE**. It does not confer any power of permission for either temporary or permanent exemption from the provisions of any other section of the Bihar Municipal Act 2007.
- This license is subject to inspection by the competent authority. After inspection, if any trade, other than the trade applied for in the application found at the scheduled premise, this license will be treated as **NULL & VOID**. Final license will be issued after payment of difference amount in any by the applicant.
- If there is any change in type of Business, a prior permission shall be taken by the license holder from Bhagalpur Municipal Corporation.
- This license shall be displayed in a prominent place at the place of business open to public.
- The license shall inform the licensing Authority in writing in event of any change in constitution of business, in case of closure of the business or in case of change of place of business.
- This license will automatically expire at the end of the financial year i.e. 31st March of each Financial Year and shall be renewed by the license every year at least seven days before the end of the every financial year.
- The Licensing Authority may impose penalty in case of delay in renewal of license.
- This license is only valid under the municipal area of Bhagalpur Municipal Corporation.
- The Licensing Authority in future, may issue any instruction/guidelines to the license which will be applicable to all the license (either issued previously).
- The undersigned reserves all the right to cancel/revoke all the trade licenses issued under.
- This license is invalid if the building structure is un-authorizedly constructed/affecting the road widening or not fulfilling the provisions of Bihar Municipal Act 2007 (or) rules framed thereunder.
- This license is deemed to be suspended/cancelled, if the undersigned considers such action necessary on the grounds of public health, convenience of safety or any of the restrictions or conditions of license or any provisions of the act of those by-laws are infringed or if the license has been obtained by any fraud or misrepresentation.

For more details please visit <http://Bhagalpursmartcity.co.in>  
Call us at +91 7970717032  
Email: [nsgmgnshbhagalpur@gmail.com](mailto:nsgmgnshbhagalpur@gmail.com)





\* This is a Computer generated document does not require any Signature

**Figure 30: Final Trade License  
Annexure**

Fees (Ref: as per Bihar Municipal Act 2007 article 342)			
S. No.	Fee Head	Description	Charges (Rs.)
#	<b>Based on The Type of Applications:</b>		
	<b>For New Trade License Application or Re-Erection of Existing License.</b>		
	<b>A) Group (A)-Retail-(A)-Turnover Less than 10 Lakh</b>		<b>1000/-</b>
	<b>B) Group (B)- Meat /Fish/Chicken/Pork/Beef</b>		<b>2500/-</b>
	<b>C) Group (C)-Wholesaler, Coaching, Nursing Home, Clinic,</b>		<b>2500/-</b>
	<b>D) Group (D)-Producer. Wholesale Liquor, More Than 10 Lakh</b>		<b>2500/-</b>